

Vivekananda Institute of Professional Studies

AU Block, Outer Ring Road, Pitampura, Delhi

*Affiliated to Guru Gobind Singh Indraprastha University, Recognized by Bar Council of India & AICTE Approved
Grade "A" Accredited by NAAC, Recognized U/S 2f by UGC, ISO 9001:2015 Certified Institution*

APPLICATION FORM FOR RECRUITMENT OF DIRECTOR OF THE INSTITUTE AND OTHER FACULTY POSITIONS

1. Post Applied for : _____
(Director/Professor/Associate
Professor/Assistant Professor)
(Fill separate Application Form
for each post)
2. Stream : _____
Law/ IT /Journalism
Management/Commerce/
Economics/English
3. Candidate's Name in full : _____
(In Block Letters)
4. Date of Birth : _____(Day) _____(Month) _____(Year)
5. Father's Name : _____ Ph.No. _____
6. Mother's Name : _____ Ph.No. _____
7. Nationality : _____
8. Marital Status : _____ Sex: _____
9. Spouse Name (if applicable) : _____ Ph.No.: _____
10. Permanent Residential Address: _____
(In Block Letters) _____ PIN _____
11. Address for Correspondence : _____
(In Block Letters) _____ PIN _____
12. (a) Telephone No. (STD Code): _____ Aadhar No.: _____
(b) Mobile : _____
13. E-mail : _____
14. Category (SC/ST/OBC/Gen) : _____
15. Present Post (if any) : _____
16. Designation & complete Postal:
Address of Last Employer (if any) _____

Affix your
passport size
photograph

17. Educational Qualifications:

(A) Academic

Examination	Board/ University	Year of Passing/ Award	Division	%age of marks/grade	Subjects
Secondary (Xth)					
Sr. Secondary (XIIth)					
Graduation					
Post Graduation					
M.Phil					
Ph.D			Title of Ph.D. Thesis		

Date of submission of Ph.D. Thesis : _____ (Day) _____ (Month) _____ (Year)

UGC –NET

- (a) Whether the candidate qualified UGC NET Examination _____
- (b) Whether the candidate has qualified UGC, JRF Examination _____
If so, please indicate the year in which the said exam passed _____

GATE

- (a) Whether the candidate qualified GATE Examination _____
- (b) Percentile & Year of Passing GATE Examination _____

(B) Professional**

Examination	Institute/ University	Year of Passing/ Award	Division	%age of marks/grade	Subjects/ Specialization
-------------	--------------------------	------------------------------	----------	------------------------	--------------------------

For- LAW

B.A.LL.B/ LL.B					
LL.M					

** Strike out whichever is not applicable.

Examination	Institute/ University	Year of Passing/ Award	Division	%age of marks/grade	Subjects/ Specialization
--------------------	----------------------------------	---------------------------------------	-----------------	--------------------------------	---------------------------------

For – I.T./ COMPUTER APPLICATIONS

B.TECH/B.SC					
M.TECH					
MCA					

For- B.A. (JMC)

BJ					
MJ					

For- MANAGEMENT/COMMERCE/ ECONOMICS/ENGLISH

BBA/B.COM/ B.A.					
MBA/PGDM/ M.COM./M.A.					

** Strike out whichever is not applicable.

18. Experience (Please start with the current/last): Attach sheet if Necessary.

Experience	Name of Organization	Period		Designation	Scale of Pay (Rs.)	Basic Pay (Rs.)	Nature of Work	Total no. of years
		From	To					
Teaching								
Administration								
Research								

19. Research Guidance/ Supervision

20. Number of publications (Please attach one copy each of three publications which you consider most important alongwith complete list of publications):

Publications	Capacity	Published	Accepted for Publication	Under Preparation
(a) Books	Independently			
	Jointly			
(b) Papers/ Reviews/ Articles	Independently			
	Jointly			
(c) Abstracts	Independently			
	Jointly			

21. Participation in Conferences/ Seminars/ Symposia

22. Membership of Learned Societies

23. Prizes & Awards

24. Co-curricular Activities

25. Hobbies

26. Languages Known

(Please tick)	Read	Write	Speak
(i) Hindi			
(ii) English			
(iii)			
(iv)			

27. Any other relevant information you wish to give in support of your candidature:

28. Name and Address of two persons (other than relatives) to whom reference can be

made: 1. _____

2. _____

29. Certified that the information given by me is complete and correct to the best of my knowledge & belief and nothing has been concealed therefrom. I also understand that in case any information is found to be false, my services shall be liable to be terminated without notice.
I have read the instructions and guidelines issued for the candidates.

Date :

Place :

Signature of the Candidate:

Note:

1. Candidates having the required qualifications and experience can also be considered for appointment on contract for teaching posts.
2. Faculty positions are required for research and teaching.
3. Candidates not found suitable for higher positions can be considered for lower positions in the same category/ area of specialization.