

# Vivekananda Institute of Professional Studies

*Affiliated to Guru Gobind Singh Indraprastha University, Recognized by Bar Council of India & AICTE Approved  
Grade "A" Accredited by NAAC  
Recognized U/S 2f by UGC  
ISO 9001:2008 Certified Institution*

## APPLICATION FORM FOR THE TEACHING POST

(LAW / I.T. / JOURNALISM / MANAGEMENT & COMMERCE STREAMS)\*

1. Post Applied for \***Director / Professor / Associate Professor /Assistant Professor**  
(Fill separate Application Form for each post)

Affix your  
passport size  
photograph

2. Candidate's Name in full : \_\_\_\_\_  
(In Block Letters)

3. Date of Birth : \_\_\_\_ (Day) \_\_\_\_ (Month) \_\_\_\_ (Year)

4. Father's Name : \_\_\_\_\_ Ph.No. \_\_\_\_\_

5. Mother's Name : \_\_\_\_\_ Ph.No. \_\_\_\_\_

6. Nationality : \_\_\_\_\_

7. Marital Status : \_\_\_\_\_ Sex : \_\_\_\_\_

8. Spouse Name (if applicable) : \_\_\_\_\_ Ph.No. \_\_\_\_\_

9. Permanent Residential Address: \_\_\_\_\_

(In Block Letters) \_\_\_\_\_ PIN \_\_\_\_\_

10. Address for Correspondence : \_\_\_\_\_

(In Block Letters) \_\_\_\_\_ PIN \_\_\_\_\_

11. (a) Telephone No. (With STD Code) \_\_\_\_\_

(b) Mobile \_\_\_\_\_

12. E-mail : \_\_\_\_\_

13. Category (SC/ST/OBC/Gen) : \_\_\_\_\_

14. Present Post (if any) : \_\_\_\_\_

15. Designation & complete Postal  
Address of Last Employer (if any) \_\_\_\_\_

16. Educational Qualifications:

**(A) Academic**

Examination	Board/ University	Year of Passing/ Award	Division	%age of marks/grade	Subjects
Secondary (Xth)					
Sr. Secondary (XIIth)					
Graduation					
Post Graduation					
M.Phil					
Ph.D			Title of Ph.D. Thesis		

Date of submission of Ph.D. Thesis : \_\_\_\_\_ (Day) \_\_\_\_\_ (Month) \_\_\_\_\_ (Year)

**UGC –NET**

- (a) Whether the candidate qualified UGC NET Examination \_\_\_\_\_
- (b) Whether the candidate has qualified UGC, JRF Examination \_\_\_\_\_  
If so, please indicate the year in which the said exam passed \_\_\_\_\_

**GATE**

- (a) Whether the candidate qualified GATE Examination \_\_\_\_\_
- (b) Percentile & Year of Passing GATE Examination \_\_\_\_\_

**(B) Professional\*\***

Examination	Institute/ University	Year of Passing/ Award	Division	%age of marks/grade	Subjects/ Specialization
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**For- LAW**

B.A.LL.B/ LL.B					
LL.M					

\*\* Strike out whichever is not applicable.

Examination	Institute/ University	Year of Passing/ Award	Division	%age of marks/grade	Subjects/ Specialization
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**For – I.T./ COMPUTER APPLICATIONS**

<b>B.TECH/B.SC</b>					
<b>M.TECH</b>					
<b>MCA</b>					

**For- BJ(MC)**

<b>BJ</b>					
<b>MJ</b>					

**For- MANAGEMENT, COMMERCE & ECONOMICS**

<b>BBA/B.COM/ B.A.</b>					
<b>MBA/PGDM</b>					

\*\* Strike out whichever is not applicable.

17. Experience (Please start with the current/last): Attach sheet if Necessary.

Experience	Name of Organization	Period		Designation	Scale of Pay (Rs.)	Basic Pay (Rs.)	Nature of Work	Total no. of years
		From	To					
Teaching								
Administration								
Research								

18. Research Guidance/ Supervision

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19. Number of publications (Please attach one copy each of three publications which you consider most important alongwith complete list of publications):

Publications	Capacity	Published	Accepted for Publication	Under Preparation
(a) Books	Independently			
	Jointly			
(b) Papers/ Reviews/ Articles	Independently			
	Jointly			
(c) Abstracts	Independently			
	Jointly			

20. Participation in Conferences/ Seminars/ Symposia

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21 Membership of Learned Societies

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22. Prizes & Awards

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23. Co-curricular Activities

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24. Hobbies

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25. Languages Known

(Please tick)	Read	Write	Speak
(i) Hindi			
(ii) English			
(iii)			
(iv)			

26. Any other relevant information you wish to give in support of your candidature:

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27. Name and Address of two persons (other than relatives) to whom reference can be made:

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_

28. Certified that the information given by me is complete and correct to the best of my knowledge & belief and nothing has been concealed therefrom. I also understand that in case any information is found to be false, my services shall be liable to be terminated without notice.  
I have read the instructions and guidelines issued for the candidates.

Date :

Place :

Signature of the Candidate:

**Note:**

1. Candidates having the required qualifications and experience can also be considered for appointment on contract for teaching posts.
2. Faculty positions are required for research and teaching.
3. Candidates not found suitable for higher positions can be considered for lower positions in the same category/ area of specialization.