



# VIPS

Vivekananda Institute of Professional Studies

# DRCC

Dispute Resolution and Client Counselling

1ST VIPS DISPUTE RESOLUTION AND  
CLIENT COUNSELLING COMPETITION

7th April

2017

8th April

Agreement

## ***“SETTLE NOT SUE”***

### The Competition

1. These rules shall regulate all aspects of the Vivekananda Institute of Professional Studies Dispute Resolution and Client Counseling Competition, VIPSDRCC (hereinafter referred to as ‘the Competition’) 2017, organized by the Clinical Legal Centre, Legal Aid Society of Vivekananda Institute Of Professional Studies (hereinafter referred to as the Organizing Committee).
2. The Competition will be held at Vivekananda Institute of Professional Studies on **7<sup>th</sup> and 8<sup>th</sup> April 2017** with the Mediation Competition being held on **8<sup>th</sup> April 2017**.

### Aim and Purpose

3. Mediation is a voluntary, party centered and structured negotiation process where a neutral third party assists the parties in amicably resolving their disputes by using specialized communication and negotiation techniques. The goal of mediation is to find a mutually acceptable solution that adequately and legitimately satisfies the need, desire and interest of parties.

### Eligibility

4. The Competition is open to all bona fide students pursuing undergraduate degrees (five and three year law courses) in law Schools/Colleges/Institutions/Universities only in **India** (Hereinafter “Participating Institution”). Each Participating Institution is permitted to send a maximum number of **two teams** in the Competition which will be further subject to First Come First Serve basis.

## **1<sup>st</sup> VIPS Dispute Resolution and Client Counselling Competition**

7<sup>th</sup> April, 2017  
8<sup>th</sup> April, 2017

Delhi,  
INDIA

Email-  
vipsdrcc@gmail.com



5. All Participants must be registered with respective institutions as full-time or part-time students for the academic year 2016- 2017.

## Structure

### TEAM COMPOSITION

6. Each team shall comprise of *three students* consisting of one Mediator and two team members acting as the client-counsel pair (referred to as the “Mediating Team”).
7. One member of the team will be designated as Mediator, whose role shall remain unchanged throughout the Competition. The other two members of the team will form the Mediating Team, representing a Client and his/her Counsel. The respective roles though *not interchangeable* within a round, are changeable in different rounds.
8. The two mediators in one competition session (from different teams) for all purposes will be referred to as Mediator 1 (M1) and Mediator 2 (M2) as designated in the match-ups.

### COMPETITION STRUCTURE

9. Two Teams (Two Mediating Pair) will be the *Requesting* and *Responding Parties* respectively. The Mediating Teams and Mediators for each Session and their roles shall be decided by draw of lots.
10. Each round will have members from four different institutions (four members of two teams forming two Mediating Pair and two Mediators from different institutions). To avoid any conflicts, the Mediators will not be assigned to those sessions in which Mediating Teams belongs to the same Institution as that of the Mediator.

## **1<sup>st</sup> VIPS Dispute Resolution and Client Counselling Competition**

7<sup>th</sup> April, 2017  
8<sup>th</sup> April, 2017

Delhi,  
INDIA

Email-  
vipsdrcc@gmail.com



### ROUNDS

#### PRELIMINARY ROUND

11. The competition will have one preliminary round for a period of **35 minutes** (exclusive of the preparation time provided for 15 minutes prior to the session). Followed by a post analysis session with the judges for a period of 5 minutes during which the members of all the teams will receive feedback and comments from the judges regarding the session while discussing their BATNA and mediation strategy.

#### QUARTER FINALS

12. Eight teams selected from the preliminary rounds on the basis of the scoring criteria will qualify for the quarter finals which will be for a total period of **45 minutes** (exclusive of the preparation time provided for 15 minutes prior to the session). Followed by a post analysis session with the judges for a period of 5 minutes.

#### SEMI FINALS

13. The four teams qualifying for Semi-Finals will be selected on a 'Knock-Out' basis from the quarter finals rounds. The Time limit of the Quarter Finals will be **45 minutes** (exclusive of the preparation time provided for 15 minutes). Followed by a post analysis session with the judges for a period of 5 minutes.

#### FINALS

14. The teams selected for finals on a 'Knock-Out' basis from the Semi-final rounds will compete in the Finals for a total time period of **60 Minutes** (exclusive of the preparation time of 20 minutes prior to the competition session) followed by a 10 minutes post analysis session.

## **1<sup>st</sup> VIPS Dispute Resolution and Client Counselling Competition**

7<sup>th</sup> April, 2017  
8<sup>th</sup> April, 2017

Delhi,  
INDIA

Email-  
vipsdrcc@gmail.com



CONFIDENTIAL INFORMATION

- 15.** Each Mediating Pair will be provided separate Confidential Information **15 minutes** before the start of each session which will be their **Preparation Time**.

Except for the Final Rounds where a team will be given a 20 Minute Preparation Time. The Mediator however will not be provided any Confidential Information

- 16.** The Mediating teams and the Mediators will not be permitted to have any contact or communication whatsoever with each other once the Confidential Information has been provided to the mediating team.

CAUCUS

- 17.** The Mediator may conduct a private session, (Referred to as a ‘*Caucus*’) with each of the Mediating Teams. A Caucus may be called by either the Mediating Team or the Mediator. The Mediating Team which is not part of the Caucus will be required to leave the room during that time.

- 18.** A Caucus may be for a maximum of *5 minutes*. The Mediator and the Mediating Team, both, will be responsible for managing and adhering to their time limit Failure will result in a penalty. This is inclusive of the time limit provided for the session.

- 19.** Caucuses can also be held between the Mediator and the Clients of both Mediating Teams or the Counsel of both Mediating Teams (“*Cross-Caucus*”).

- 20.** The Mediator and Mediating Teams will be scored by the Expert Assessor on the appropriateness of each Team to call or not to call for a Caucus.

BREAK(S)

21. Each Mediating Team and the Mediator may request for a single *2 minute Break* during each session. The Team requesting the break will be responsible for adhering to the time limit. Failure will result in a penalty.
22. Where a Mediating Team asks for a Break, the members of the said Mediating Team requesting the Break will be required to leave the room.

LANGUAGE

23. All Competition Sessions will be conducted in English. The Member (client + counsel) of the same team are allowed to talk in other languages during their breaks but only among themselves. They cannot converse with the mediator or the other team in any other language, besides English. However, the parties are free to use any other language whilst discussing something with a fellow team member.

MATERIAL

24. No outside material whatsoever, including the any access to internet will be permitted when the round is in progress for any participants in the round, but not before the commencement and after the ending of rounds. Any violation of the rule will lead to immediate disqualification.
25. Teams are permitted the use of materials supplied by the Organizing Committee, personal notes and stationery items. (Teams may also bring one single-side printed A4/letter sheet to share with the other participants, the Mediator and the Expert Assessors.)
26. No electronic equipment such as phones, tablets and laptops may be used during the Session by any acting member of any Team. Students are encouraged to bring calculators and watches or other dedicated timing devices. Phones or other electronic equipment are not allowed to be used

during the Sessions for time-keeping, calculating, etc. Electronic equipment cannot be brought to a Break or Caucus.

#### DRESS CODE

27. The dress code for the competition will be business formals. All the participants are required to adhere to the dress code.

#### COMPETITION PROBLEMS

28. The organizing committee will be releasing the problems of all the rounds of the competition in advance, on *25<sup>th</sup> March*, subject to any change in the schedule, which shall be notified through the Official Facebook Page of the of the competition.

## Results

29. Experts will be selected by the Organizing Committee to score the performance and provide feedback to the students to help them move through the Competition rounds.
30. Throughout the Competition, the Mediating Teams and Mediators will be evaluated and scored separately and will advance independently of each other.
31. The timings and the venue for the announcement of results of each competition round will be intimated to the teams in advance and the teams are expected to present themselves at the designated time and venue.

### **1<sup>st</sup> VIPS Dispute Resolution and Client Counselling Competition**

7<sup>th</sup> April, 2017  
8<sup>th</sup> April, 2017

Delhi,  
INDIA

Email-  
vipsdrcc@gmail.com



## Awards

32. The following is a list of the awards that will be presented to the teams.

### Best Team

Winner's Trophy

Cash Prize: Rs. 10,000/-

Winner's Certificate of Merit

### Runner's up Team

Runner's up Trophy

Runner's up Certificate of Merit

### Best Mediator

Best Mediator Trophy

Cash Prize: Rs. 5,000/-

Best Mediator's Certificate Of Merit

### Second Best Mediator

Trophy

Second Best Mediator's Certificate Of Merit

### Best Mediating Team

Winner's Trophy

Cash Prize: Rs. 5,000/-

Winner's Certificate of Merit

### Runner's up Mediating Team

Winner's Trophy

Winner's Certificate of Merit

### Other Participants

Certificate of Participation

## 1<sup>st</sup> VIPS Dispute Resolution and Client Counselling Competition

7<sup>th</sup> April, 2017  
8<sup>th</sup> April, 2017

Delhi,  
INDIA

Email-  
vipsdrcc@gmail.com





## Registration Procedure

33. A team is required to register by completing the registration form annexed herein and thereafter sending a scanned copy of the Registration form filled, duly signed and stamped by the Head of Institution/Principal/Head of Department along with the Demand Draft (DD) of **Rs. 2000/-** (in case of participation in VIPSDRCC Mediation Competition) or of **Rs. 3500/-** (in case of participation in VIPSDRCC Mediation and Client Counseling competitions) in favor of ‘**Vivekananda Institute of Professional Studies**’ at [vipsdrcc@gmail.com](mailto:vipsdrcc@gmail.com) with the mail marked as “**REGISTRATION: VIPSDRCC Mediation Competition**”. The Last Date of Team Registration is 20<sup>th</sup> March, 2017.
34. To complete the process of Registration, the hard copy of the Registration Form along with the Demand draft must be sent (by Post or by hand) to the following address latest by 25<sup>th</sup> March, 2017
- The Dean, Vivekananda Law School,  
Vivekananda Institute of Professional Studies,  
AU Block, Pitampura, New Delhi – 110034,  
Phone: +91 (11) 27343401, 27343402, 27343403
- Further, any delay in such submission shall be considered only on case by case basis.
35. Registration fees
- VIPSDRCC Mediation and Client Counseling Competition-Rs 3500/-  
VIPSDRCC Mediation Competition-Rs 2000/-
36. In case a team is registering for both the competitions, the team shall fill out the registration forms of both the competitions and a scanned copy of the Demand Draft(DD) shall be drawn for a total of **Rs 3500/-** and the forms shall be sent in a mail at [vipsdrcc@gmail.com](mailto:vipsdrcc@gmail.com) marked as ‘**REGISTRATION:VIPSDRCC Mediation and Client Counseling Competition**’

## 1<sup>st</sup> VIPS Dispute Resolution and Client Counselling Competition

7<sup>th</sup> April, 2017  
8<sup>th</sup> April, 2017

Delhi,  
INDIA

Email-  
[vipsdrcc@gmail.com](mailto:vipsdrcc@gmail.com)



## Code of Conduct

37. Participants are to conduct themselves with the required etiquette during the span of the entire competition. Reckless or irresponsible behavior by any of the team members of an institution may result in the disqualification of the entire team.
38. All and any grievances are to be presented only to the organizing committee of the Competition.
39. Participants shall not reveal their personal identities or that of their University to any judge or participant during the course of the competition.
40. Any attempt to obtain the Confidential Information shall render a team liable for immediate disqualification.
41. Failure to adhere to any of the time limit will result in a penalty against whomsoever the delay is attributable to. The penalty will be decided by the Judges /Organizing Committee.

## Clarifications

42. The Participants may seek Clarifications regarding any aspect of the Problems. Rules or Procedure vide a mail at [vipsdrcc@gmail.com](mailto:vipsdrcc@gmail.com) latest by *31st March 2017*.

## Interpretation

43. Any question regarding the interpretation any provision of this rule shall be subject to the decision of the Organizing committee and any decision made by them thereon shall be final.

### 1<sup>st</sup> VIPS Dispute Resolution and Client Counselling Competition

7<sup>th</sup> April, 2017  
8<sup>th</sup> April, 2017

Delhi,  
INDIA

Email-  
[vipsdrcc@gmail.com](mailto:vipsdrcc@gmail.com)



**Accommodation**

44. For accommodation

**Email** – [vipsdrccacc@gmail.com](mailto:vipsdrccacc@gmail.com)

**Swadha Gupta** - 8587970190

(Student Coordinator)

**Contact Us**

45. For any further clarifications questions or queries the participants may feel free to contact any below mentioned –

**Shruti Vats** – 9999780054

(Student Coordinator)

**Swadha Gupta**- 8587970190

(Student Coordinator)

**Nilesh Bhardwaj** – 9873102183

(Student Coordinator)

**1<sup>st</sup> VIPS Dispute Resolution and Client Counselling Competition**

7<sup>th</sup> April, 2017  
8<sup>th</sup> April, 2017

Delhi,  
INDIA

Email-  
[vipsdrcc@gmail.com](mailto:vipsdrcc@gmail.com)



# REGISTRATION FORM

## VIPSDRCC MEDIATION COMPETITION

(Fill in Block Letters)

### INSTITUTION DETAILS:

Name: \_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

M  
E  
D  
I  
A  
T  
O  
R

### PARTICIPANTS DETAIL:

#### I. Mediator

Name  
Year  
Phone No.  
Email

N  
A  
M  
E  
  
1

#### II. Mediating Team

1. Name  
Year  
Phone No.  
Email

2. Name  
Year  
Phone No.  
E-mail

N  
A  
M  
E  
  
2

\_\_\_\_\_  
Faculty Incharge  
(Signature with Institutional Seal)

\_\_\_\_\_  
Head of the Institution  
(Signature with Institutional Seal)

We the undersigned declare that the institution and its team members will abide by all the rules of the competition set out as official and as notified to us from time to time throughout the period of the competition. We also declare and confirm that all the information provided in the registration form is true and accurate.

COUNSEL I: \_\_\_\_\_ COUNSEL II: \_\_\_\_\_

## 1<sup>st</sup> VIPS Dispute Resolution and Client Counselling Competition

7<sup>th</sup> April, 2017  
8<sup>th</sup> April, 2017

Delhi,  
INDIA

Email-  
vipsdrcc@gmail.com

